Use this setup worksheet to record your settings in Connexion browser and transfer them to WorldShare Record Manager. Use this setup worksheet to record your settings in Connexion browser and transfer them to Record Manager. Any settings that are not on this worksheet are not applicable or have only one option in Record Manager.

Exporting records

Connexion browser

1. Sign in to Connexion browser.
2. Click the General tab.
3. Click the Admin button.
4. Click Export options.

Record Manager

1. Sign in to WorldShare and open Record Manager.
2. In the left navigation, click Export and Label Print Lists.
3. From the Export List tab on the Export and Label Print Lists screen, click the name of a list to open it.

Export destination
Export List

- Bibliographic
- Authority

Back to List  Export All (4)  Delete

List: test
Send to My Computer

Type: Bibliographic
Send to Local System (via TCP/IP)

Export Format: MARC 21 with MARC-8

Export destination

Export format

Record Manager

1. Sign in to WorldShare and open Record Manager.
2. In the left navigation, click User Preferences.
3. From the Preferences screen, click Exporting - Bibliographic Records to set your export preferences.
### General Export Preferences

- **Reset Form**

<table>
<thead>
<tr>
<th>Format</th>
<th>MARC 21 with MARC-8</th>
</tr>
</thead>
</table>

#### Exclude Data

- **Searching - Advanced**
  - MARC 21 with UTF-8 Unicode
  - MARCXML with UTF-8 Unicode
  - MARC 21 with MARC-8 and LHR
  - MARC 21 with UTF-8 Unicode and LHR
  - MARCXML with UTF-8 Unicode and LHR
  - Dublin Core Simple with UTF-8 Unicode
  - Dublin Core Qualified with UTF-8 Unicode
- **Searching - Basic**
  - OCLC Dublin Core Simple with UTF-8 Unicode
  - OCLC Dublin Core Qualified with UTF-8 Unicode
  - MODS with UTF-8 Unicode

---

**Export format**

---

**Fields to delete/exclude data**

- **Bibliographic Record:**
- **Authority Record:**

---

[Export format](https://help.oclc.org/Metadata_Services/WorldShare_Record_Manager/Reference/Record_Manager_setup_works...)

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General Export Preferences

Format: MARC 21 with MARC-8

Exclude Data:

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<th>Ind 1</th>
<th>Ind 2</th>
<th>Subfields</th>
</tr>
</thead>
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<td>a</td>
</tr>
<tr>
<td>245</td>
<td>1</td>
<td>0</td>
<td>b</td>
</tr>
</tbody>
</table>

TCP/IP connection options

TCP/IP Connection Options

Host Name: Required
Port Number: Required
TCP/IP Export Preferences

TCP/IP

Host Name

Port Number

Authentication: None

Host name: 

Port number: 

TCP/IP local system user information

- Send Logon ID
  - Logon ID:
  - Password: 

- Send User ID
  - User ID:
TCP/IP

Host Name

Port Number

Authentication
Login ID
None

ID
Login ID
User ID

Password

Mask Password

Logon ID

User

ID

Password