Record Manager setup worksheet for Connexion browser users

Last updated: Fri, 07 Aug 2020 15:55:29 GMT

Use this setup worksheet to record your settings in Connexion browser and transfer them to WorldShare Record Manager.

Use this setup worksheet to record your settings in Connexion browser and transfer them to Record Manager. Any settings that are not on this worksheet are not applicable or have only one option in Record Manager.

Exporting records

Connexion browser

1. Sign in to Connexion browser.
2. Click the General tab.
3. Click the Admin button.
4. Click Export options.

Record Manager

1. Sign in to WorldShare and open Record Manager.
2. In the left navigation, click Export Lists.
3. From the Export Lists screen, click the name of a list to open it.

Export destination

- Export to a File
- Export to a TCP/IP Connection
Export destination

Export format

Record Manager

1. Sign in to WorldShare and open Record Manager.
2. In the left navigation, click User Preferences.
3. From the Preferences screen, click Exporting - Bibliographic Records to set your export preferences.

Flagged Bibliographic Record Export Format

- None - Prompt to select format at time of export
- MARC
- Dublin Core HTML
- Dublin Core RDF
### General Export Preferences

- **Format**
  - MARC 21 with MARC-8
  - MARC 21 with MARC-8

- **Exclude Data**
  - MARC 21 with UTF-8 Unicode
  - MARCXML with UTF-8 Unicode
  - MARC 21 with MARC-8 and LHR
  - MARC 21 with UTF-8 Unicode and LHR
  - MARCXML with UTF-8 Unicode and LHR
  - Dublin Core Simple with UTF-8 Unicode
  - Dublin Core Qualified with UTF-8 Unicode
  - OCLC Dublin Core Simple with UTF-8 Unicode
  - OCLC Dublin Core Qualified with UTF-8 Unicode
  - MODS with UTF-8 Unicode

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**Export format** ________________________________________________________________

**Fields to delete/exclude data**

Enter field tags to delete in exported record. Separate tags with a comma or use a hyphen to show ranges. (e.g. 920, 239-999)

- **Bibliographic Record:**
- **Authority Record:**

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https://help.oclc.org/Metadata_Services/WorldShare_Record_Manager/Reference/Record_Manager_setup_works...
General Export Preferences

Format
MARC 21 with MARC-8

Exclude Data
<table>
<thead>
<tr>
<th>Tag</th>
<th>Ind 1</th>
<th>Ind 2</th>
<th>Subfields</th>
</tr>
</thead>
<tbody>
<tr>
<td>245</td>
<td>1</td>
<td>0</td>
<td>a</td>
</tr>
<tr>
<td>245</td>
<td>1</td>
<td>0</td>
<td>b</td>
</tr>
</tbody>
</table>

TCP/IP connection options

TCP/IP Connection Options

- Host Name: Required
- Port Number: Required
TCP/IP Export Preferences

Reset Form

TCP/IP

Host Name

Port Number

Authentication None

Host name ____________________________________________

Port number ____________________________________________

TCP/IP local system user information

TCP/IP TLocal System User Information

- [ ] Send Logon ID
  - Logon ID: ______________________
- [ ] Send User ID
  - User ID: ______________________

- [ ] Password: □□□□□□

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