Receive

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Discover how to receive monographs, e-products, serials, and serial issues in WorldShare Acquisitions.

• **Monographs**

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  Discover how to receive monographs in WorldShare Acquisitions.

  ◦ Enter date arrived
  ◦ Receive and invoice monographs at the same time
  ◦ Mark monographic series as complete and clear encumbrance
  ◦ Print labels
  ◦ Receive monographs without invoicing
  ◦ Receive shelf-ready materials
  ◦ Return a monograph
  ◦ Unreceive an item
  ◦ Unreceive an item

• **Serials and multi-parts**

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  Discover how to receive serials and multi-part items in WorldShare Acquisitions.

  ◦ Do not track
  ◦ Enter date arrived
  ◦ Partially and fully receive

• **E-products**

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  Discover how to receive e-products in WorldShare Acquisitions.

  ◦ Do not track
  ◦ Partially or fully receive e-products
  ◦ Integration with License Manager and WorldCat knowledge base
  ◦ Enter date arrived

• **Serial issues**

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Discover how to receive serials issues in WorldShare Acquisitions.

- Configure publication pattern
- Configure receiving and claiming
- Create a local holding record
- Edit receiving settings
- Manage global issues
- Notes for serials
- Receive a serial issue
- Unreceive a serial issue

• **Local resources**

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Discover how to receive local resources in WorldShare Acquisitions.

- Enter date arrived
- Receive a local resource