Using local bibliographic data (LBD), you can add local information to a bibliographic record that is specific to your institution’s title; however, other institutions will not be able to see that information in the MARC 21 WorldCat record and your users will only see your institution’s LBD.

• **Bulk actions for local bibliographic data**

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  With Record Manager, you can bulk edit the 500 and 590 fields for up to 9,000 local bibliographic data records at a time.

  ◦ About LBD bulk actions
  ◦ Add a LBD field
  ◦ Add a LBD field string
  ◦ Add a LBD record to a work list
  ◦ Add LBD subfields
  ◦ Add note field
  ◦ Create a customized LBD script
  ◦ Create a LBD record work list
  ◦ Create a LBD script package
  ◦ Delete a LBD field
  ◦ Delete a LBD subfield
  ◦ Delete note field
  ◦ Replace a LBD field string
  ◦ Update note field by adding subfield
  ◦ Update note field by deleting subfield

• **Work with local bibliographic data**

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  LBD is local information that complements the full bibliographic data in the WorldCat database. Enhance the bibliographic record for local use by adding local subject headings, uniform titles, or notes.

  ◦ About local bibliographic data
  ◦ Add a LBD record
  ◦ Delete LBD records
  ◦ LBD fields
Move a LBD to a different WorldCat record

- Reformat a LBD record
- Search LBD fields
- Update a LBD record
- Validate a LBD record