Discover how to manage serials in OLIB.

• **About Serials management**

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  Discover how Serials management works in OLIB.

• **Set up Serials management**

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  Discover how to set up Serials management in OLIB.
  - Serials set up procedure
  - Frequencies
  - Indexes, supplements, and combined issues
  - Citation patterns
  - Issue copy status
  - Other language serial texts

• **Create Serials information**

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  Discover how to create Serials information in OLIB.
  - About Serials cataloguing
  - Serial title cataloguing
  - Issues, articles, and abstracts
  - Circulation lists
  - Table of contents lists

• **Issues generation**

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  Discover how to generate serial issues in OLIB.
  - Issues generation procedure
  - Frequency and citation pattern
  - Pre-generate issues
Serial copy records
◦ Generate issues

• Check in issues

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Discover how to check in serial issues in OLIB.
◦ Check in issues
◦ Undo check in
◦ Check in unexpected issues
◦ Print circulation lists
◦ Print table of contents lists

• Serial publishing changes

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Discover how to change serial titles, frequency, and citation patterns as well as merge serial issues in OLIB.
◦ Frequency and citation pattern changes
◦ Merged issues
◦ Serial title changes

• Subscription management

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Discover how to manage serial subscriptions in OLIB.
◦ Automatic re-subscription
◦ Cancellation
◦ Re-subscription
◦ Sample issues and back copies
◦ Subscription orders

• Claims and alerting

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◦ About serials claiming
◦ Claims set up procedure
◦ Issues claims notices
◦ Alert notices in serials

• Serial binding

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- About binding
- Create bound volume
- Delete issues copies
- Discard serial issues