Add e-resource collections in Collection Manager

Last updated: Wed, 13 Sep 2017 19:00:06 GMT

Find information about adding e-resource collections and database-only collections.

Add e-resource collections

See Choose a method to add or create a knowledge base collection.

Add database-only collections

Database-only collections are used primarily by WorldShare Acquisitions and WorldShare License Manager libraries when they need to acquire collections or associate licenses with collections that do not have a defined list of titles. For example, a library might create a database-only collection for the Oxford English Dictionary website. Doing so would allow them to:

- Create an order in Acquisitions
- Create an entry in their WorldCat Discovery A to Z list

Note: A database-only collection can be converted in the future to a knowledge base collection so the content of the collection can be managed at the title level.

To create a database-only collection:

1. Sign in to the WorldShare interface: https://yourlibrary.share.worldcat.org/wms
2. Navigate to Metadata > Collection Manager (Collection Manager is also available in the Licenses tab).
3. Click Create a Collection and choose Knowledge base collection from the drop-down list.
4. Enter the Collection Name (This might be the database name).
5. Click Create. You will remain on the screen but a Titles accordion will appear.
6. Expand the Titles accordion.
7. Rather than using the settings to add a title, click Mark collection as database-only (no titles).
8. Click Save.
### Collection Manager

**Collection:**
- **Collection:**
- **Search**
- **Collection:** My Database

**Activity History**
- **Approve Changes to Global Collections**
- **View Recent Collections**
- **Create a Collection**

**Settings**
- **My Files**

### Titles

**Search within**
- **My Selected Titles**
- **All Titles**

**Titles**
- Titles available individually
- Titles with current issues

**Format**
- E-book/Proceeding
- Audio
- Image
- Video
- Other

**Journal Coverage**
- Full Text
- Selected Full Text
- Abstracts
- Indexed

<table>
<thead>
<tr>
<th>Title</th>
<th>Content Availability</th>
<th>Identifiers</th>
<th>In M</th>
</tr>
</thead>
</table>

No records found.

Results 0 - 0 of 0

**Add a Title**
- **Mark collection as database-only (no titles)**

**History**