How can I create a report listing all multipart items?

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Applies to

- WorldShare Reports

Answer

Create a custom report using the Circulation Item Status universe.

1. Navigate to Analytics > Reports.
2. In the left navigation, click Report Launch Pad.
3. Select Web Intelligence from the Applications drop-down list in the upper right-hand toolbar.
4. Click the New button.
5. Double-click Universe.
6. From the Universe dialog, double-click Circulation Item Status.
7. In the Query Panel, expand the Item folder and then double-click Item Barcode, Item Title and any other fields you want to see in your report. Item Barcode, Item Title etc. now appear in the Result Objects panel.
8. From the Item folder, drag Item Record Type to the Query Filters panel.
9. Select In List from the Query drop-down list.
10. Select Value(s) from List from the Define filter type drop-down list.
11. From the pop-up List of Values, select MULTI_PART and move it to the right panel.
12. (Optional) Click Refresh above the Data Preview panel to produce a preview of the data that will be generated once your query is run. Verify that your desired data is included in the order you prefer.
13. Click on Run query to run the report.

Additional information

Create a custom report
Circulation Item Status universe