How does Email Routing work in ILLiad?

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Symptom

• You want to set up an Email Routing rule, but you are not sure how Email Routing works

Applies to

• ILLiad

Resolution

When you are in an ILLiad request and you want to send a message either to a patron or a Lender, you can set up an Email Routing rule to send out the notification. Information is found in the Email Routing documentation. For an Email Routing rule to work correctly, you need to make sure of the following steps:

1. You create the Notification Template following the Creating and Editing Email Templates documentation.
2. The Email Routing rule that you create following the Adding Email Routing Rules documentation has to have a Loan Template or an Article Template that matches the name exactly that is in the Notification Templates drop-down.
3. The EmailRouting rule must have a Loan Template filled in if the Transaction is a Loan Request or an Article Template filed in if the Transaction is an Article.