Find information about the 008 Fixed Length data elements and learn how to set up the 008 tag in Amlib.

Setting up and using the 008 Fixed Length data elements

The 008 – Fixed Length Data Elements consists of coded information that relates to the rest of the Marc Record. This field contains **40 character positions** (00-39) that provides coded information. In Amlib the 40 characters range from 1-40 but will contain the same number of characters and should still be accepted by Libraries Australia and other cataloguing agencies. The coding is different for differing Material Types (All Materials and 7 specific groups of Material Types):

- All Materials
- Books
- Computer Files
- Maps
- Music
- Continuing resources
- Visual materials
- Mixed materials

There are areas within the 008 tag to indicate the format, language, publication date and many other details.

There are standard setups for the Material Types. Ensure the standard is followed when setting the Subfields for the various formats using an appropriate reference.

The 008 tag should be included in all Marc records but in particular, it is mandatory when dealing with other libraries or catalogues – for example, when uploading your own library’s records to the Libraries Australia database or WorldCat.

To set up the 008 Tag:

1. Go to **Authority > Application > Marc Tags**
2. Select the 008 tag and press F7 SubF

3. Select the format from the drop-down list
4. Once your template/format has been selected, the details will automatically display.
If you are setting the tag up **for the first time** (or for the first time for this template/format) you will need to press the 'generate' button.

**WARNING**: After the initial setup, do not use the 'generate' button as it will clear any changes you have made.

5. Insert details as required. See Appendix for example codes for Books and All Materials. Seek standards for other Formats e.g. Library of Congress, National Library of Australia etc.

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**maintain 008 tag data**

![Image of maintain 008 tag data interface]

**Note:** Data is saved and retrieved starting with option seq order.

<table>
<thead>
<tr>
<th>System Ref.</th>
<th>Start Pos.</th>
<th>Length</th>
<th>Field Description</th>
<th>Option Seq.</th>
<th>Option Code</th>
<th>Option Code Description</th>
<th>Generate Year From</th>
<th>Generate Year To</th>
</tr>
</thead>
<tbody>
<tr>
<td>37</td>
<td>34</td>
<td>1</td>
<td>Literary genre</td>
<td>2</td>
<td>0</td>
<td>0 - Not fiction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>38</td>
<td>35</td>
<td>1</td>
<td>Biography</td>
<td>1</td>
<td>a</td>
<td>Autobiographies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>39</td>
<td>36</td>
<td>3</td>
<td>Languages</td>
<td>1</td>
<td>eng</td>
<td>English</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>36</td>
<td>3</td>
<td>Languages</td>
<td>2</td>
<td>fr</td>
<td>French</td>
<td></td>
<td></td>
</tr>
<tr>
<td>41</td>
<td>36</td>
<td>3</td>
<td>Languages</td>
<td>3</td>
<td>ger</td>
<td>German</td>
<td></td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>36</td>
<td>3</td>
<td>Languages</td>
<td>4</td>
<td>ind</td>
<td>Indonesian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>36</td>
<td>3</td>
<td>Languages</td>
<td>5</td>
<td>chi</td>
<td>Chinese</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>39</td>
<td>1</td>
<td>Modified record</td>
<td>1</td>
<td>1</td>
<td>No attempt to code</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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7. Continue inserting lines as/if required.

8. When using the 008 tag in the catalogue record, make sure you select the 008 tag and then click the edit 008 button.

9. Select the format.

10. Click the ‘Build Mat. Lists’ button.
11. The options you have added should be available in the list.

12. Select options as required and then click the 'OK' button.
# Appendix

## All Materials

<table>
<thead>
<tr>
<th>Start Position</th>
<th>Length</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-6</td>
<td>6</td>
<td>Generated date in yymmdd format – indicates Date of creation of Marc record</td>
</tr>
</tbody>
</table>

No entry needed
<table>
<thead>
<tr>
<th>START POSITION</th>
<th>LENGTH</th>
<th>Description</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1</td>
<td>Type of Date. For most records data is derived from information in field 260</td>
<td>Enter codes as required</td>
</tr>
<tr>
<td>8-11</td>
<td>4</td>
<td>Date 1</td>
<td>Enter Year From</td>
</tr>
<tr>
<td>12-15</td>
<td>4</td>
<td>Date 2</td>
<td>Enter Year To</td>
</tr>
<tr>
<td>16 - 18</td>
<td>3</td>
<td>Place of Publication</td>
<td>Enter Standard code</td>
</tr>
</tbody>
</table>
Type of Date of Publication Date

A one-character code that indicates the type of dates given in Fields 7-10 and 11-14.

For continuing resources, also indicates the publication status e.g. Ceased

- b - No dates given; B.C. date involved (Each character 07-10 and 11-14 contains a blank (#))
- c - Continuing resource currently published (7-10 contains the beginning date of publication, 11-14 contain 9999)
- d - Continuing resource ceased publication (7-10 contain the beginning date of publication; 11-14 contain the ending date of publication)
- e - Detailed date (07-10 contains the year and 11-14 contain the month & day, mm/dd)
- i - Inclusive dates of collection
- k - Range of years of bulk of collection
• m - **Multiple dates** (07-10 usually contain the beginning date and 11-14 the ending date).

• n - **Dates unknown** Indicates that the dates for 7-10 and 11-14 are unknown (e.g., when no dates are given in Tag 260).

• p - **Date of distribution/release/issue and production/recording session when different**

• q - **Questionable date** (07-10 contain the earliest possible date; 11-14 contain the latest possible date)

• r - **Reprint/reissue date and original date** (07-10 date of reproduction, 11-14 contain the date of the original), 11-14 contain code u ("uuuu"), if unknown.

• s - **Single known date/probable date** (7-10 contain the date, 11-14 contain blanks (####)).

• t - **Publication date and copyright date**

• u - **Continuing resource status unknown** (07-10 contain the beginning date of publication; 11-14 contain code u ("uuuu").

• | - **No attempt to code**

**8-11 - Date 1 – Usually From**

• 1-9 - Date digits e.g. Year

• # - Date element is not applicable

• u - Date element is totally or partially unknown

• | - No attempt to code

**12-15 - Date 2 – Usually To**

1-9 - Date digit e.g. Year

• 1-9 - Date digit

• # - Date element is not applicable

• u - Date element is totally or partially unknown

• | - No attempt to code

**16-18 - Place of publication, production, or execution**

A 2 or 3 character Standard Marc code that indicates the place of publication, production, or execution. Generally related to information in Tag 260

Examples

• Australia **at**
• Sweden **sw**
• United Kingdom **xxk**
• United States **xxu**
• New York **nyu**

**Specific to Books** – lines in **BOLD** from ALL Materials
<table>
<thead>
<tr>
<th>START POSITION</th>
<th>LENGTH</th>
<th>Description</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-6</td>
<td>6</td>
<td>Generated date in yymmdd format – indicates Date of creation of Marc record</td>
<td>No entry needed</td>
</tr>
<tr>
<td>7</td>
<td>1</td>
<td>Type of Date. For most records data is derived from information in field 260</td>
<td>Enter codes as required</td>
</tr>
<tr>
<td>8-11</td>
<td>4</td>
<td>Date 1</td>
<td>Enter Year From</td>
</tr>
<tr>
<td>12-15</td>
<td>4</td>
<td>Date 2</td>
<td>Enter Year To</td>
</tr>
<tr>
<td>16 - 18</td>
<td>3</td>
<td>Place of Publication</td>
<td>Enter Standard code</td>
</tr>
<tr>
<td>19 - 22</td>
<td>3</td>
<td>Illustrations</td>
<td>Enter Standard code</td>
</tr>
<tr>
<td>23</td>
<td>1</td>
<td>Audience</td>
<td>Enter Standard code</td>
</tr>
<tr>
<td>24</td>
<td>1</td>
<td>Form</td>
<td>Enter Standard code</td>
</tr>
<tr>
<td>25-28</td>
<td>4</td>
<td>Nature of contents</td>
<td>Enter up to 4 codes</td>
</tr>
<tr>
<td>29</td>
<td>1</td>
<td>Government Publication</td>
<td>Enter single character code</td>
</tr>
<tr>
<td>30</td>
<td>1</td>
<td>Conference Publication</td>
<td>Enter single character code</td>
</tr>
<tr>
<td>31</td>
<td>1</td>
<td>Festschrift</td>
<td>Enter single character code</td>
</tr>
<tr>
<td>START POSITION</td>
<td>LENGTH</td>
<td>FIELD</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>----------------</td>
<td>--------</td>
<td>-------</td>
<td>-------------</td>
</tr>
<tr>
<td>32</td>
<td>1</td>
<td>Index</td>
<td>Index</td>
</tr>
<tr>
<td>33</td>
<td>1</td>
<td>Undefined</td>
<td>Undefined</td>
</tr>
<tr>
<td>34</td>
<td>1</td>
<td>Literary Form</td>
<td>Literary Form</td>
</tr>
<tr>
<td>35</td>
<td>1</td>
<td>Biography</td>
<td>Biography</td>
</tr>
<tr>
<td>36</td>
<td>3</td>
<td>Language e.g. eng</td>
<td>Language e.g. eng</td>
</tr>
<tr>
<td>39</td>
<td>1</td>
<td>Modified record</td>
<td>Modified record</td>
</tr>
<tr>
<td>40</td>
<td>1</td>
<td>Cataloguing Source</td>
<td>Cataloguing Source</td>
</tr>
</tbody>
</table>

**19-22 – Illustrations**

Up to four 1 character codes (alphabetical) that indicate the types of illustrations.

- # - No illustrations
- a - Illustrations
- b - Maps
- c - Portraits
- d - Charts
- e - Plans
- f - Plates
- g - Music
- h - Facsimiles
- i - Coats of arms
- j - Genealogical tables
- k - Forms
• I - Samples
• m - Phonodisc, phonowire, etc.
• o - Photographs
• p - Illuminations
• | - No attempt to code

23- Target audience
A one-character code that indicates the audience for which the item is intended.

• # - Unknown or not specified
• a - Preschool
• b - Primary
• c - Pre-adolescent
• d - Adolescent
• e - Adult
• f - Specialized
• g - General
• j - Juvenile
• | - No attempt to code
24 - Form of item

A one-character code that indicates the form of material for the item.

- # - None of the following
- a - Microfilm
- b - Microfiche
- c - Microopaque
- d - Large print
- f - Braille
- r - Regular print reproduction - Eye-readable print.
- s - Electronic
- | - No attempt to code

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25-28 - Nature of contents

Up to 4 one-character codes (alphabetical order) that indicate whether a significant part contains certain types of material. If fewer than four codes are assigned, the codes are left justified and each unused position contains a blank (#).

- # - No specified nature of contents
- a - Abstracts/summaries
  The item is or contains abstracts or summaries of other publications.
- b - Bibliographies
- c - Catalogs
- d - Dictionaries
  This code is also used for a glossary or a gazetteer.
- e - Encyclopedias
- f - Handbooks
- g - Legal articles
- i - Indexes
  The item is or contains an index to bibliographical material other than itself.
- j - Patent document
- k - Discographies
- l - Legislation
  The item is or contains full or partial texts of enactments of legislative bodies or texts of rules and regulations issued by executive or administrative agencies.
- m - Theses
  Indicates that the item is a thesis, dissertation, or work identified as having been created to satisfy the requirements for an academic certification or degree.
- n - Surveys of literature in a subject area
  The item is or contains authored surveys that summarize what has been published about a subject.
- - Reviews
  The item is or contains critical reviews of published or performed works.
- p - Programmed texts
- q - Filmographies
- r - Directories
- s - Statistics
- t - Technical reports
- u - Standards/specifications
- v - Legal cases and case notes
- w - Law reports and digests
- z - Treaties
Indicates that the item is a treaty or accord negotiated between two or more parties to settle a disagreement, establish a relationship, grant rights, etc.

• | - No attempt to code

**29- Government publication**

A 1 character code that indicating whether the item is published or produced by or for a government agency. If it is, then also indicates the jurisdictional level of the agency.

• # - Not a government publication
  
  •
  
  • a - Autonomous or semi-autonomous component
  
  • c - Multilocal
  
  • f - Federal/national
  
  • i - International intergovernmental
  
  • l - Local
  
  • m - Multistate
  
  • o - Government publication--level undetermined
  
  • s - State, provincial, territorial, dependent, etc.
  
  • u - Unknown if item is government publication
  
  • z - Other
  
  • | - No attempt to code

**30- Conference publication**

A 1 character code that indicates whether the item consists of reports, notes of a conference.

• 0 - Not a conference publication
  
  •
  
  • 1 - Conference publication
  
  • | - No attempt to code

**31- Festschrift**

A 1 character code that indicates whether the item is a festschrift.

• 0 - Not a festschrift
  
  •
  
  • 1 - Festschrift
  
  • | - No attempt to code
32- Index

A 1 character code that indicates whether the item includes an index to its own contents.

- 0 - No index
- 1 - Index present
- | - No attempt to code

33- Undefined

Contains a blank (#) or fill character (|)

34- Literary form

Indicates the literary form of an item. Numeric codes 0 and 1 provide a generic identification of whether or not the item is a work of fiction. Alphabetic codes may be used to identify specific literary forms.

- 0 - Not fiction (not further specified)
- 1 - Fiction (not further specified)
- c - Comic strips
- d - Dramas
- e - Essays
- f - Novels
- h - Humor, satires, etc.
  Indicates that the item is a humorous work, satire, or of a similar literary form.
- i - Letters
  Indicates that the item is a single letter or collection of correspondence.
- j - Short stories
  Indicates that the item is a short story or collection of short stories.
- m - Mixed forms
  Indicates that the items represents a variety of literary forms (e.g., poetry and short stories).
- p - Poetry
- s - Speeches
- u - Unknown
- | - No attempt to code

35- Biography

A one-character code that indicates whether the item contains biographical material, and, if so, what the biographical characteristics are.
• # - No biographical material
• a - Autobiography
• b - Individual biography
• c - Collective biography
• d - Contains biographical information
• | - No attempt to code

36-38 - Language
A 3 character MARC code that indicates the language of the item. The source of the code is MARC Code List for Languages . Choice of a code is based on the predominant language of the item. Three fill characters (|||) may also be used if no attempt is made to code

39- Modified record
A 1 character code that indicates whether any data in a bibliographic record is a modification of information that appeared on the item being cataloged or that was intended to be included in the MARC record. Codes are assigned a priority (recorded in the order of the following list) that determines which code is input when more than one code applies to the item.

• # - Not modified
• s - Shortened.
• d - Dashed-on information omitted
• x - Missing characters
  Characters that could not be converted into machine-readable form due to character set limitations are missing from the record.
• r - Completely romanized/printed cards in script
• o - Completely romanized/printed cards romanized
• | - No attempt to code

40- Cataloging source - 1
Indicates the creator of the original cataloging record. If the cataloging source is known, it is identified in Tag 040 / subfield a (Cataloging Source).

• # - National bibliographic agency
• c - Cooperative cataloging program
  The creator of the bibliographic data is a participant (other than a national bibliographic agency) in a cooperative cataloging program.
• d - Other

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• u - Unknown
• | - No attempt to code