Print saved records
Last updated: Fri, 02 Aug 2019 19:56:53 GMT

Shows how to print individual saved records and how to print all items in a Saved List.
To mark items for printing – simply select the item or items by checking the Select check box.

### My Saved List

<table>
<thead>
<tr>
<th>Display format: Default</th>
</tr>
</thead>
</table>

- [ ] *Exploring black holes / Laura Hamilton Waxman.*
  - Number of holdings: 1
  - Collection: Mid Hudson

- [ ] *Gravity : how the weakest force in the universe shaped our lives / Brian Clegg.*
  - Number of holdings: 4
  - Collection: Mid Hudson

- [ ] *Albert Einstein and relativity for kids : his life and ideas with 21 activities and thought experiments / Jerome Pohlen.*
  - Number of holdings: 2
  - Collection: Mid Hudson

Alternatively if you want to select all the records, click the **Select all items** option

Once the records have been selected – click the **Print** link.

The records will be displayed in a print preview window for confirmation. The print format can be selected at the top of the screen. By default, the records are printed in the details format, showing the full bibliographic details.
To print a citation list, select the **Citation** format. This format shows the bibliographic details as a source citation.

### Holdings

<table>
<thead>
<tr>
<th>Call Number</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>J 623.8 Wax</td>
<td>CHECKED IN</td>
</tr>
</tbody>
</table>


Click the **Print** link to print the records selected. A print dialog will display from which you can select the printer, print range, number of copies, etc.