The OCLC Cataloging Express service provides an easy-to-use Web interface for copy cataloging. Copy cataloging is selecting an existing bibliographic record from WorldCat®, adding local data to it, and then adding the record to your local catalog.

- **Get started**

  [No image available](https://help.oclc.org/Metadata_Services/CatExpress)

  Find information about the CatExpress interface, process, and hardware and software requirements. Discover how to set browser and export options.

  - About CatExpress
  - Action buttons
  - Customize the system interface
  - Hardware and software requirements
  - Home page and navigation bar
  - Quick reference
  - Set export options
  - Set options

- **Search and catalog**

  [No image available](https://help.oclc.org/Metadata_Services/CatExpress)

  Learn how to perform basic and advanced searches as well as how to add local data and multiple location fields, print labels, and export records.

  - Add local data
  - Add multiple Location (852) fields
  - Advanced search
  - Basic search
  - Cataloging basics
  - Export records
  - Fix errors
  - Print labels
  - Search results

- **Data fields**

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Find information about data fields in CatExpress and how to map your local system fields to available data fields.

- Call number: Class, Cutter, Type (09x) field
- Data fields mapped to local system fields
- General Note (500) field
- Location (852) field
- Nonpublic Note (590) field
- OCLC Holding Library Code (049) field
- Price (020) field
- Summary (520) field
- Target Audience, Scale, Source (521) field

**Transaction reports**

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Discover how to view and download transaction reports.

- Monthly transaction reports
- View or download transaction reports

**Frequently asked questions**

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Frequently asked questions (FAQ) about CatExpress.

- Can I get exported records without setting holdings?
- Can I get labels from CatExpress?
- Can I search by OCLC control number?
- Does CatExpress support medical call numbers (096)?
- Do I have to worry about initial articles and stopwords?
- How are export files built?
- How can I add different subject headings or delete notes?
- How can I determine how many units are left on my CatExpress subscription?
- How can I limit searches in Help to CatExpress topics?
- How do I access CatExpress?
- How do I get exported records using CatExpress?
- Is there a trick in searching LCCNs?
- I have a cataloging subscription. How do I access the CatExpress interface?
- I have a CatExpress subscription. How will I be billed for records output via Collection Manager?
- What are the CatExpress stopwords?
- What fields are indexed by which index label?

https://help.oclc.org/Metadata_Services/CatExpress

Printed: Mon, 06 Apr 2020 17:15:13 GMT
What fields can I edit in CatExpress?
◦ What if I add a Summary note when the record has one?
◦ Who is eligible to subscribe to CatExpress?

**CatExpress training**

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Find training on CatExpress.
◦ Live classes
◦ Copy cataloging with CatExpress

**Troubleshooting**

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Find frequently asked questions (FAQ) and troubleshooting steps (Troubleshooting).
◦ Can I get a data sync project with CatExpress?
◦ Can I use Z39.50 Cataloging with a CatExpress subscription?
◦ Can you change the tag CatExpress uses to export holdings information?
◦ How can I get a WorldShare account set up so I can see our CatExpress usage?
◦ How do I get a new CatExpress authorization?
◦ What is the difference between "setholds" and "records delivered" in the CatExpress reports