Why is an item that we do not hold shown as being held in WorldCat Discovery?

Symptom

- Item is showing as held by your library when you do not in fact hold it

Applies to

- WorldCat Discovery
- WMS Circulation
- Record Manager
- Collection Manager

Resolution

Here are some reasons why bad holdings can appear:

- If the item in questions is an electronic item, you will want to make sure it is not mistakenly held in Collection Manager:
  1. Log into your WorldShare site and open the Metadata tab.
  2. Open Collection Manager, make sure the search scope it set to Title, and search either by the OCN, title, ISBN, or ISSN. If the item comes up as Held, you will want to deselect the title.

- Automatic holdings changes made by Collection Manager can take 24-48 hours to complete.
- Holdings will not drop from the title if Local Bibliographic data is still on it. To check for that and delete it in Record Manager, take the following steps:
  1. Under the Metadata tab, click Record Manager.
  2. Search by the OCLC# of the title.
  3. Find the correct title in the result list and click on the title.
  4. If the title has Local Bibliographic data on it, you'll see tags in the Local Bibliographic data accordion tab.
  5. Drop the holding on the title using Record > WorldCat Holding > Delete.

- The item holding is from a database that you have marked as Held in the OCLC Service Configuration > Metasearch Content > Default Databases and Licensed Content. See Default Databases and Licensed Content for configuration information.
- Look in the OCLC Service Configuration > WorldCat Discovery and WorldCat Local > Relevancy and Scoping.
there a second symbol listed in their first level of relevancy? If there is, check the holdings for that symbol following the steps listed above. A second symbol with holdings in this section will cause holdings to appear in WorldCat Discovery

- If your library is a WorldShare Management Services library, logon to your WorldShare instance and verify that you cannot find the item through barcode, title or OCLC number search.

If these do not work or you need help with any of these steps, please contact OCLC Support and provide the OCLC# of the title that is showing as held incorrectly.

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