Quick launch searches

Last updated: Tue, 06 Oct 2020 09:11:45 GMT

Learn how to configure persistent searches in Folio with fast access, using OLIB Web. A Quick Launch list of search options can be included in the top left corner of the Folio screen, immediately below the Search Options drop down menu:

![Search Options menu](image)

*Library Catalogue* and *Datasets* are a subset of the searches that are included on the Search Options drop-down menu.

A Quick Launch search has additional useful properties:

- They stay on screen at all times during the Folio session
- You can assign them a different, more purposeful description

**Configure in OLIB Web**

1. Go to **OPAC> Configuration Settings**.
2. In **Other Searches** select **Folio Configuration Settings by Setting**.
3. Click New Record to create the setting `ql_search`.
4. From **Config Block** select `gno_startup`.
5. Enter the search this setting uses in **Value**, e.g. “kws2” or “tiau”, so that it opens the standard keyword search form, or the standard Title/Author search form. (Include double quotes).
6. Enter the text to be displayed as the quick launch search option name in **Value 2**, e.g. “Datasets”. (Include double quotes. This can be different from or the same as the same search option as is displayed on the Search Options drop-down list.)
7. Enter a number in **Sequence 1** and a running number starting from 1 in **Sequence 2**. All subsequent `ql_search`
settings you add should use the same **Sequence 1** number; the numbers in **Sequence 2** determine the order the quick launch search options are displayed. For example if you have 3 Quick Launch searches, in **Sequence 2** they will be numbered from 1-3.

8. Set **Include** to Yes.

9. Repeat, creating more **ql_search** options as required. When you search again in **Configuration Settings** for **ql_search**, your **ql_search** records will look something like this:

<table>
<thead>
<tr>
<th>INTERFACE</th>
<th>GCB</th>
<th>SETTING</th>
<th>VALUE</th>
<th>SEQ.1</th>
<th>SEQ.2</th>
<th>INCLUDE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>gno_startup</td>
<td>ql_search</td>
<td>&quot;kws2&quot;</td>
<td>1341</td>
<td>1</td>
<td>Y</td>
</tr>
<tr>
<td>1</td>
<td>gno_startup</td>
<td>ql_search</td>
<td>&quot;tiau&quot;</td>
<td>1341</td>
<td>2</td>
<td>Y</td>
</tr>
<tr>
<td>1</td>
<td>gno_startup</td>
<td>ql_search</td>
<td>&quot;isbn&quot;</td>
<td>1341</td>
<td>3</td>
<td>Y</td>
</tr>
</tbody>
</table>

The new quick launch searches appear as soon as you reload Folio.

*Tags recommended by the template:* [article:howto](https://help.oclc.org/Library_Management/OLIB/Folio/Quick_launch_searches)