Discover how to set WorldCat holdings on MARC 21 bibliographic records from the MARC 21 editor in WorldShare Record Manager.

When you set a WorldCat holding on a MARC 21 bibliographic record, you are adding your library's OCLC institution symbol to a bibliographic record and specifying that you own an item that is represented by the record. After setting a WorldCat holding, other users can see on WorldCat that the item is in your collection.

Set WorldCat holdings for a MARC 21 bibliographic record so that you can:

- Maintain your WorldCat holdings in WorldCat and archive records at OCLC
- Associate the record with your library; for example, because you have added the record to a local catalog

**Set a WorldCat holding on a MARC 21 bibliographic record**

1. From the MARC 21 editor, click **Record**.
2. (Optional) Validate the record.
3. From the Record drop-down menu, select **Set** from the WorldCat Holding flyout menu. The system sets a WorldCat holding on the record.

**Set a WorldCat holding on a MARC 21 bibliographic record for other institution(s)**

You can set a WorldCat holding on a bibliographic record for other institution(s) if:

- Your institution is set up as an agent and has a list of other libraries for which they can do work.
- You have the **Cataloging Agent role** assigned.

Contact [OCLC Support](https://help.oclc.org/Metadata_Services/WorldShare_Record_Manager/Bibliographic_records/MARC_21_view/Set...) to set up your library as an Agent.

1. From the MARC 21 editor, click **Record**.
2. From the Record drop-down menu, select **Set WorldCat Holding for Other Institution(s)**.
3. From the Set WorldCat Holding for Other Institution(s) dialog, select the **institution(s)** you want to set WorldCat holdings for using the Institution drop-down list or enter an institution name in the text field. This is an auto-suggest text field. Auto-suggestions for field-appropriate elements start with the first keystroke in the text field.
4. Click **Set Holding**. You will receive a confirmation message once the WorldCat holding has been set.